SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SUSIL KAR COLLEGE

GHOSHPUR, CHAMPAHATI
743330
www.susilkarcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sushil Kar College has earned a name in the district for its academic advancement, developing activities, peaceful atmosphere and efficient management. Established in 1968, the college had a modest beginning with Pre-University in Arts and Commerce, B.A. general course. Since then, the institution has been gaining a gradual progress. At present, the college offers B.A., B.Sc. and B.Com. programmes with Honours in 12 subjects and general courses are offered by 15 departments.

The college is located at a rural area comprised of the people of backward classes and minority community. Since beginning, it has been serving the objective of providing access to Higher Education for the economically deprived village masses. Presently the college has enrolled nearly 4700 students that proves the acceptability of the mission of the college by the local people.

The college has gathered remarkable enthusiasm after it was accredited with 'B' grade by NAAC in 2006 and in reaccredited with grade B in 2013 for the second cycle. The recommendations made by the Peer Team of the last visit acted as guidelines in the Post-NAAC period. Purchase of additional land adjacent to college premises, building an effective campus with a new science building along with newly equipped laboratories, administrative office and Principal's room, introduction of new programs, provision for more departmental libraries, computerization of the whole office and library, installation of smart class equipments may be highlighted as post-NAAC achievements.

Academic excellence has always been the driving force of our institution, and during the pandemic-induced comprehensive lockdown, the institution continued with regular online classes along with necessary material-sharing mechanisms while ensuring that students are always on the same page.

Vision

To impart, promote and spread holistic education among students to make them self - reliant and responsible members of the community

Mission

• Empowerment of students in an environment of multiculturalism and egalitarianism

• To create a learner friendly atmosphere to make learning a joyful and fruitful experience

• To provide a rigorous education in principles of Arts, Science and Commerce and to provide broad knowledge of the fundamentals to all students irrespective of caste, religion and socio-economic status to uplift the society as a whole.

•To uphold universal, moral and social values

• To develop commitment towards preservation of environment and sustainable development

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The college wholeheartedly serves the students of backward classes of the district of South 24 Parganas.

2. Being a co-educational institution, the college caters to the needs of both male and female students.

3. Efficient and qualified teachers work hard to impart knowledge to their students, thereby assisting in their holistic development.

4. The teachers often play the role of mentors to their students which create a congenial environment within the institution and maintain healthy teacher-student relationships.

5. Consequent to the introduction of Choice Based Credit System (CBCS) by the University of Calcutta in 2018, the college focuses on successful and systematic delivery of new course contents within the stipulated time periods.

6. The recent pandemic situation made it imperative for the teachers to shift their mode of teaching from offline to online mode. The college subscribed for G-suite in order to ensure conducting of smooth and disruption-free classes.

7. The library of the college is well equipped with good number of text books and reference books. With the help of Integrated Library Management System (ILMS), the Central library of Sushil Kar College has been partially automated.

8. Computer and internet facility is available inside the library.

9. In addition to the software, the library has the facility of bar-coding machine to put bar-codes on the library books.

10. The availability of books in the library can be checked through WEBOPAC. It has 24x7x365 OPAC search facility.

11. The college has well equipped science and computer laboratories with high speed internet facilities.

12. The college has a Girls' Hostel in order to help the girl students coming from the minority community.

11. The NSS and the NCC units of college works in a dedicated fashion to build up a strong institution-community network.

12. The college has different actively working cells for addressing various issues and countering various challenges that students face in their academic an personal lives such as grievance redressal cell, anti-ragging

cell, sexual harassment cell etc.

13. The college has an adjacent playground and the entire campus is surrounded by greenery.

14. The college has a good number of ICT enabled classrooms and a smart classroom.

15. The college has successfully installed solar panels to provide alternative source of energy.

16. The Banabithi club of the college helps in beautification of the college campus as well as in making the campus an eco-friendly one by engaging in the plantation of as much trees as possible.

17. The Journal Club of the college as well as the college journal Sarvodaya help in encouraging the faculty to engage themselves in more and more research work.

18. The college provides its students with various scholarships like the SVMCM, Post Matric Scholarship schemes, Minorities CS, etc.

19. Emphasis is given on the development of soft skills among students by conducting various workshops and courses.

20. Every year university rankers and first class holders are given assistance/rewards by the College.

Institutional Weakness

1. The college is in a rural area and in a remote location which has some geographical disadvantage.

2. Majority of the students are first generation learners and their parents are not affluent enough to support their education financially.

3. The college experiences problems related to space constraints. It requires more classrooms and other infrastructural facilities in order to cater to the huge number of students admitted to the institution.

4. The college also faces shortage of teaching faculty.

5. The college lacks in the strength of office staffs.

6. The college does not receive financial assistance from either State Government of from USG,wwhich makes it difficult to implement a lot of facilities inspite of the institution's best intentions to do so.

7. Many students opt for and give priority to vocational training courses alongside their degree courses as a result of which they do not attend classes regularly or even discontinue their studies in the college.

8. The socio-economic condition of majority of the students as well as network problems due to their remote locations havehindered their attendance on online classes during the pandemic period and acted as major barriers in their teaching-learning activities.

9. The college has an alumni association, but it is unregistered as of date.

Institutional Opportunity

1. The college has the potential to perform better if there is an increase in the number of teachers, non-teaching staffs, classrooms and other infrastructural facilities.

2. The college plans to increase its collaborations with other institutions to cater to the need of skill development courses and vocational training courses as envisaged in the National Education Policy(NEP) 2020.

4. The college plans to include more and more students to join the online programs like seminars, workshops etc.

5. The college intends to make studentsmore capable by developing various skills through Add-on and Certificate courses.

7. The college plans to facilitate more research work.

8. The college plans to organize more seminars and workshops.

Institutional Challenge

1. Due to its location, the college faces a serious challenge when it comes to teaching through online or blended modes.
2. Poor internet connectivity and network coverageact as barriers for the students' learning, especially since the pandemic situation.
3. Lack of adequate funds and spacemakes it almost impossible for the college to improve its infrastructure and cater to the increasing needs of the students.
4. The college is facing challenges in creating substantive teaching and non-teaching posts, thereby facing a serious lack of adequate faculty and personnel.
5. There is a serious lack of motivation on the part of the students in pursuing purely academic courses.
6. There is a need for introducing and implementing add-on courses, vocational courses, value-added courses and skill development courses in order to train and equip students better for their future lives.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sushil Kar College is an affiliated college under the University of Calcutta and hence follows the syllabus designed and prescribed by the University. The University has introduced CBCS programme for B.Com. from 2017 and for B.A. and B.Sc. from 2018. Accordingly the college offers 15 (fifteen) programmes based on the Choice Based Credit System, thus widening the scope for the students to choose the courses they like.

The freedom of a institution of U.G. standard is very limited in determining curriculum. In spite of that effort is always taken to fulfill goals and objectives of the institution by translating local demand into our choices for

new courses and programmes. Introduction of new courses in Physics and Chemistry, Education, Sanskrit during the post-NAAC period is the result of the feedback obtained from the locality including students and common people. We also tried to maintain the policy prescription of the NAAC peer team in this regard.

The teachers of the college regularly participate in the paper setting, evaluation, and other types of jobs assigned by the university.

Teaching-learning and Evaluation

The college relies on merit-based admission following the government reservation policy that guarantees transparency in admission. In fact, majority of the students is included in economically deprived and backward class bracket.

A fairly good number of fresh and energetic faculty members have joined during the last five years. Besides, college has adequate number of full-time teachers. Many of them are attached to various academic association/bodies.

Professional development of faculty is done by regular participation in seminar/workshops/conferences. Faculty members are encouraged to do their career advancement programmes of various kinds.

Central library of the college becomes more enriched by regular purchases of various titles and is equipped with KOHA Library Management System which helps teachers and students immensely in getting necessary books, journals and e-resources. The teaching-learning process gets additional strength with the introduction of some new departmental libraries.

Microteaching, remedial classes are conducted for the slow learners. Advanced learners are encouraged by cash incentives, special counseling.

Alongside the conventional chalk and talk method, ICT-based methods are gradually getting importance. Introduction of smart classroom raised a great sensation. Use of LCD becomes somewhat regular. Student centric learning method like seminars, job training is also conducted. We also carry on faculty exchange programmes, guest lectures, project based learning. Evaluation of teachers by students becomes a regular feature.

The IQAC has sought to implement an effective mentor-mentee mechanism through which every student, irrespective of his/her categorization as either advanced or weak, has been assigned a mentor. The students, in turn, are always encouraged to contact assigned mentors in case of any confusion.

Students are provided with requisite guidance over assignments, tutorials and projects. Every class of every SEM has dedicated Whatsapp groups dedicated to academic clarifications.

The college designs a detailed academic calendar and that is distributed among students at the commencement of every academic session. The calendar includes necessary details like teaching plan and the upcoming assessment schedules. Regular meetings are convened in order to discuss important issues relating to academic necessities, as required.

Besides, Parent-teacher meetings are arranged to apprise them of their wards' performance.

Research, Innovations and Extension

There is a remarkable advancement in the field of research activities during the last five years compared to the pre-NAAC period. three minor Research Projects,a number of ongoing PhDs are mention-worthy. Few of the faculty members have been registered as research guide and another faculty has submitted his Ph.D. papers.

Some of the faculty members have published research papers in refereed journals. Many of the faculty members also have different types of publications. Faculty members also provide consultancy services in the areas like career guidance, social values etc.

Extension activities and outreach programmes are done by NSS and NCC units. Various community development programmes organized by NSS units include Adult Literacy programmes and different medical camps. Seminars, workshops and various types of cultural activities are also worth mentioning.

The institution has collaborated with various government and non-government institutes to organize different short term career oriented programs. Location specific curriculum has also given priority in some cases. Response on the part of the students was impressive.

The college has sought to enhance academic efficiency through such logistical measures as:

The college has online repository of documents and study materials that our students can access any time, completely free of cost.

The college arranged for a G-Suit account for the students as well as faculties so that all of the students can profit from the online sessions.

A Biannual ISSN Journal named SARVODAYA is published regularly by the Institution which furnishes quality research articles by the faculty of the institution as well as authors from other institutions.

Infrastructure and Learning Resources

Shortage of sufficient classrooms, which was a continuous problem faced by the institution previously, has been solved by the purchase of 24 cottas of land nearby and construction of Science and administrative building covering half portion of the same. A ladies hostel has been built for the minority female students on the rest of the land.

The college now has one four-storied building, 2 three-storied buildings, 2 two-storied buildings for academic activities and administrative works. The college operates 33 classrooms among which 4 are ICT-enabled (Equipped with LCD projectors and Wi-Fi)

Wi-Fi enabled staffrooms and classrooms, 4 upgraded laboratories, 54 fully functional computers- laptop + desktop (31 among which are available to students).

The college has a separate students' union rooms and a fully-functional canteen.

Comprehensively modernized office cubicles with electrical renovation and new furniture have came into existence in the post-NAAC era.

The college also has a fully-functional gymnasium with all necessary equipment.

The college has adequate facilities for NCC camps and NSS related activities.

Effort is always made for optimal utilization of existing infrastructure. Introduction of 2 newly-built laboratories, store rooms for co- and extracurricular activities, generator room, covered cycle garage maybe some examples. Renovation work has been carried out regularly.

Computer aided teaching-learning method is getting importance with the introduction of smart classroom, use of LCD, office automation. Existence of college website and internet facilities (Wifi Broad-band) makes the process more effective.

Library purchases always keep a fair balance among text and reference, current titles and research oriented publications. Complete automation and free access has been our goal and the institution has introduced facilities like KOHA for the betterment of the library services. Introduction of more departmental libraries, a career corner inside the central library are the fresh dimensions.

Handsome amount is spent yearly for renovation and maintenance works. We have AMC for computers and accessories. Installation of several aquaguards, water cooler and permission to have PHE water connectivity remove the safe drinking water problem. Introduction of sufficient number of fire extinguishers at places required adds a new step as safety measure.

Student Support and Progression

Over the last five year period the increase in the student support system may be justified by the gradual increase in the number of students. The institution organizes various types of employment-oriented and location specific career courses that raise a sensation in the locality. The overall exams results of the students of a locality dominated by socially deprived people are satisfactory. This is due to tireless effort of the faculty members. A fairly good percentage of students can avail the opportunities of higher studies and employment.

Regarding financial help college has own initiatives in the form of aid fund, freeships and other incentives. Apart from these, there are different types of government fund of huge amount. Sport and games, other cultural activities are highly encouraged. Students of the institution always have prize-winning performances in those fields. Annual college magazines and wall magazines of various departments are the platforms where students can express their creativity skill. College has an active Students' Union that makes effective link between students and managements. Alumni Association and parent-teacher meetings contribute positively for the development. Through grievance redressal cell students can express their individual view.

The college appreciates the need for fostering self-confidence and socio political awareness among the students. This is particularly significant concerning the specialized requirements of students belonging to a relatively backward section of the society. With all this in mind, the college observes the Republic Day and Independence Day, Environment and Tree Plantation Day, International physical fitness and yoga day, Women's day etc. In the interest of the holistic growth of students, the college provides several opportunities to display their talents

and skills in the field of sports and cultural activities.

Governance, Leadership and Management

To spread higher education among the neglected people of the locality is the mission of the institution and the management is always guided by the same. The co-operative and cordial atmosphere developed makes the leadership role easier. Though principal acts as implementing authority on the part of the management, majority of the decisions taken and activities done under a democratic setup. The active participation of faculty members, staff and students are ensured by the distribution of responsibilities among the various sub-committees. Regarding academic and administrative matters, HOD and other staff are provided with sufficient freedom. Principal and IQAC in the Post-NAAC period keep the co-ordination and monitoring mechanisms effective acting as the communicative link of feedback of different sections. The college enhances the professional development of its teaching staff by encouraging them to participate in FDPs and RCs. Student admission procedure is fully online to ensure transparency.

Feedback on performance assessment of the faculty is carefully judged. As required, college also undertakes staff welfare activities. Major sources of finance of the college are UGC, state government (DPI) and college fund contributed by the students. Grants from RUSA are earmarked for construction and repairing (Building), purchases of books and equipments. DPI sanctions fund mainly for the salaries of staffs. The college fund is utilized for students' welfare and to meet expenses essential for development, recurring expenditures. The accounts are audited every year. The college IQAC is highly dynamic and has initiated a number of quality initiatives like seminars, outreach programs etc. The institution has Performance Appraisal System for teaching and non –teaching staff.

The two best practices by the institution are

1. Inculcate a value system and promote employability of the Students.
2. Promote social justiee, ensure equity and increase access to higher education through provision of financial assistance to students.

Institutional Values and Best Practices

Various quality assurance mechanisms have been developed by the institution within the existing academic and administrative systems, for instance, formation of IQAC, introduction of new undergraduate programmes (both honours and general), setting up of a Career Counseling Cell, etc. The faculty always tries to make the entire teaching-learning process learner-centric by using modern technology-based teaching methods. Students also have an active role to play in assuring quality of education being imparted by the institution as they provide feedback on various aspects of the institution, for example, teachers' performance, nature of classes, etc. Apart from these, all members of the teaching and non-teaching staff are involved in various academic and administrative activities. Parent-teacher meetings are occasionally held, which also help to evaluate the academic programmes. Various ommunity-oriented programmes conducted by the institution help in personal development of the students.

Merit-cum-reservation policy, transparent administration and admission procedures, financial incentives to students, etc. help the institution to cater to the diverse needs and demands of the students, especially those belonging to the socially and economically weaker sections of the society, who form the majority of the student

population. A variety of curricular, co-curricular, community-oriented and social activities help to develop social responsibilities and life-skills among students. Even teachers are continuously encouraged to engage in as much research work and faculty development programmes as possible.

Satisfaction of all the stakeholders concerned is taken into account in order to ensure quality of education being imparted by the institution. A functioning system of addressing students' grievances, i.e., analyzing and acting upon the feedback received from students and other stakeholders is also an important quality assurance mechanism.

All these best practices continuously help the institution to develop in a better manner.

The two best practices by the institution are

1. Inculcate a value system and promote employability of the Students
2. Promote social justiee, ensure equity and increase access to higher education through provision of financial assistance to students

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SUSIL KAR COLLEGE
Address	Ghoshpur, Champahati
City	SOUTH TEWNTY PARGANAS
State	West Bengal
Pin	743330
Website	www.susilkarcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Manas Kumar Adhikari	03218-260005	9474447246	-	susilkarcollege@gmail.com
IQAC / CIQA coordinator	Tapas Sarkar	03218-261584	8902676833	-	iqac.skcolllege@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Calcutta	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	01-01-1973	[View Document](#)
12B of UGC	01-01-1973	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Ghoshpur, Champahati	Rural	3	9300

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali	36	Higher Secondary or its Equivalent	English + Bengali	125	82
UG	BA,History	36	Higher Secondary or its Equivalent	English + Bengali	60	43
UG	BA,English	36	Higher Secondary or its Equivalent	English	38	33
UG	BA,Philosophy	36	Higher Secondary or its Equivalent	English + Bengali	45	11
UG	BA,Political Science	36	Higher Secondary or its Equivalent	English + Bengali	60	49
UG	BA,Education	36	Higher Secondary or its Equivalent	English + Bengali	30	29
UG	BA,Sanskrit	36	Higher Secondary or its Equivalent	Sanskrit	30	12
UG	BSc,Economics	36	Higher Secondary or its Equivalent	English + Bengali	27	0
UG	BSc,Mathematics	36	Higher Secondary or its Equivalent	English + Bengali	31	9

UG	BSc,Physics	36	Higher Secondary or its Equivalent	English + Bengali	24	0
UG	BSc,Chemistry	36	Higher Secondary or its Equivalent	English + Bengali	24	10
UG	BCom,Commerce	36	Higher Secondary or its Equivalent	English + Bengali	91	5
UG	BCom,Commerce	36	Higher Secondary or its Equivalent	English + Bengali	120	4
UG	BA,Ba	36	Higher Secondary or its Equivalent	English + Bengali	1349	1115
UG	BSc,Bsc	36	Higher Secondary or its Equivalent	English + Bengali	60	24

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				8				14
Recruited	0	0	0	0	4	4	0	8	7	7	0	14
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				20
Recruited	0	0	0	0	0	0	0	0	12	8	0	20
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				12
Recruited	10	2	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	3	0	5	4	0	15
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	5	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	735	0	0	0	735
	Female	691	0	0	0	691
	Others	1426	0	0	0	1426

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	216	232	165	199
	Female	238	211	208	216
	Others	0	0	0	0
ST	Male	4	5	7	3
	Female	11	3	4	7
	Others	0	0	0	0
OBC	Male	112	63	51	81
	Female	139	54	68	87
	Others	0	0	0	0
General	Male	531	520	531	583
	Female	515	502	517	414
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1766	1590	1551	1590

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The vision of Sushil Kar College is to impart, promote and spread holistic education among students to make them self-reliant and responsible members of the community. With this vision in mind,

	the College tries to impart as holistic a scheme of education as possible by providing scope to the students for choosing from amongst a wide range of disciplines offered by the institution. The institution offers multiple courses across the programs of Science, Humanities and Commerce and as such functions as a multidisciplinary institution. The college tries to incorporate interdisciplinary activities into its academic transactions by organizing various inter-departmental lectures, seminars or webinars from time to time. The study of Environmental Studies is mandatory and included as a credit-based Ability Enhancement Compulsory Course (AECC-2) in Semester 2 of the CBCS curriculum. Thus, it can be said that the college has potential to function as a holistic multidisciplinary institution.
2. Academic bank of credits (ABC):	The College is affiliated to the University of Calcutta and is strictly required to follow the University guidelines and rules for awarding students marks, grades and credits according to their completed courses under the recently adopted Choice Based Credit System (CBCS). Apart from the entry/exit points permitted by the CBCS system, the College has no autonomy in designing its own curricular or pedagogical approaches or to allow students to avail the benefit of multiple entries and exits during any chosen programme. The institution is not yet registered under the Academic Bank of Credits (ABC) as proposed in the NEP, 2020. However, as and when approval or recommendation from the affiliating university is received, the College will act accordingly.
3. Skill development:	The vision and mission of the institution emphasizes on empowering students so that they can develop into self-reliant and responsible members of the community and imbibe universal, social and moral values in their lives. The recently implemented CBCS system specifically includes Skill Enhancement Courses (SEC) in its curriculum, across all disciplines. Since the college strictly adheres to the University prescribed curriculum, the students automatically get to receive skill/value based education in two courses of their selected disciplines. Seminars and Webinars are also organized which help to inculcate values and improve life skills as well as soft skills of students. The Institution celebrates various national, international days, events

	and festivals where students participate whole heatedly. Observance of these special days like Republic Day, International Mother Tongue Day, International Women's Day, World Health Day, International Yoga Day, NCC Day, Independence Day, Rabindra-Jayanti, Teachers' Day and the like also help students to inculcate and develop various skill sets that would enable them to cope with the challenges and crises of the 21st century. These are some preliminary steps which will eventually help in implementing other practices/programs pertaining to skill development in view of the NEP 2020.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution offers courses in Indian languages like Sanskrit and Bengali. A large number of students enrolled in these courses every year and study these languages. The teachers deliver their lectures in bilingual mode (English and Bengali or Bengali and Sanskrit). Students studying Bengali receive class-teaching in Bengali, students studying Sanskrit receive their lectures in Bengali and Sanskrit, students studying English receive lectures in English only, while students of all the other non-language disciplines receive lectures in English and Bengali. Spoken Sanskrit classes are regularly held to help students converse fluently in Sanskrit. International Mother Tongue Day is held every year enabling students to become more aware about the significance of their mother tongues and to actively play their parts in preserving the language. Field trips to local heritage sites, museums, etc. help in making students aware about Indian arts, cultures and traditions.
5. Focus on Outcome based education (OBE):	Since, the college is just an affiliated institution under the University of Calcutta and governed by the Government of West Bengal it doesn't have any autonomy to design or delete it own curriculum. The courses offered by the college are designed by the University as per the CBCS curriculum. Our college has implemented outcome based education by offering various programs with clearly stated Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. In this way, the college educates its students in such a way that at the end of their program they can become skilled enough to compete in the real world and become self-dependent individuals.

6. Distance education/online education:	During the pandemic situation, our institution like all other educational institution sin the country has increasingly started using digital platforms for taking classes, conducting conferences and meetings. Different online modes like WhatsApp, Google Meet, Zoom, college website, YouTube, etc. have been used for delivering online classes and other academic or administrative purposes. The institution makes available all type of e-content material prepared by faculty members for all the students through online mode to meet the future challenges. Even now, when offline classes have resumed, the institution maintains many of its activities through online mode, which can be seen as a great step towards implementing blended mode of learning.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	NIL
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	NIL
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	NIL
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	NIL
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by	NIL

ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4907	4731	4706	4769	4627

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 48

File Description	Document
Upload supporting document	[View Document]()
Institutional data in the prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
43	44	44	43	36

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
133.41	123.45	175.18	195.39	258.82

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Sushil Kar College, being affiliated to the University of Calcutta, is required to follow the curriculum and examination guidelines as prescribed by the University. Therefore,there is no scope to change or alter the curriculum in any way. However, the College implements effective and modern teaching-learning methods to impart better education to the students. From the year 2018 the University has adopted the Choice Based Credit System (CBCS). Under this system, the syllabus has been divided into Core Courses with Generic Elective Courses for the first two semesters, and from the third semester onwards, the students can opt for Skill Enhancement Courses (SEC), Discipline Specific Courses (DSE), and Ability Enhancement Courses (AECC).

The College constantly keeps pace with its academic obligations and commitments by closely following the academic calendar set by the University. There is a complete decentralization of work among the faculty members under the guidance of the Principal and IQAC committee for ensuring an effective teaching-learning environment and for the institution's smooth functioning.

At the beginning of every session, an institutional academic calendar is prepared by the Academic Sub-committee in consultation with the heads of each department as well as senior teachers which is finally approved by the Principal and members of the IQAC. Thereafter, the departmental heads in consultation with other faculties of their respective departments, prepare detailed lesson plans and other academic plans such as distribution of the syllabi, conducting internal assessments, practical examinations, project works and evaluation.Classroom teaching is supplemented with seminars, special lectures, micro teaching, tutorials, departmental quiz, projects,group assignments, educational tour for effective delivery of the curriculum.

Students appear for Internal Assessments, Practical Examinations and Theoretical Examinationsas well as submit their Tutorial projects as per guidelines prescribed by the University.In case of courses under the 1+1+1 system which continued parallel to the CBCS courses for some time, mid-term tests and selection tests were conducted in keeping with University guidelines.

In an effort to avoid disruption and to maintain continuity of the academic sessions during the pandemic period, the following measures have been taken by the college:

1. Each department maintains separate WhatsApp groups for their students to ensure better communication and interaction between teachers and students.

1. Regular online classes were conducted via various online platforms like Google Meet, WhatsApp groups, etc.
2. Regular supply of relevant study materials, e-books and other related study links were provided.

3. Online assessments were conducted according to University guidelines.
4. Telephonic mentoring and counseling were provided to students as and when it was felt necessary.
5. Occasionally webinars were organized in order to keep the students on track and to maintain their academic frames of mind.
6. The WhatsApp groups have been kept fully functional for the purposes of ease of communication and to maintain the scope for implementing blended modes of learning.

File Description	Document
Upload Additional information	[View Document]
Provide Link for Additional information	[View Document]

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 1.44

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	170	171

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The College being an affiliated institution follows the curriculum prescribed by the University and therefore has no scope for designing its own curriculum. However, it tries in its own ways to incorporate the issues pertaining to gender sensitization, environmental awareness, human rights, and ethics into the curriculum and related academic transactions as much as possible. This is reflected particularly in subjects like Bengali, English, Education,History, Philosophy, Political Science, Sanskrit, and Commerce.

- Professional Ethics

The curriculum of different UG programmes integrates social services, comparative study of religion,cultural education, rural development, business ethics and ethics related to research methodology which are specially focused on thedevelopment of human values and professional ethics. Corporate code of ethics, ethics in management, etc. are some of the topics covered by the syllabus of B.Com.

- Gender Sensitization

Gender sensitization forms a major part of the curriculum of different disciplines. Concepts of Eco-feminism are taught in Philosophy Honours Course. In English Honours as well as in General courses, gender related topics like Women Writing, Social Construction of Gender which include Masculinity and Femininity, Patriarchy, Social Construction and History of Women's movement (Nationalism, Partition, Women and Political Participation) are studied. Syllabus of Political Science also includes Secularism and Communalism, Caste and Politics, Women'sparticipation in Politics Gender and Politics: Sex-Gender Debates, Feminism, the Women's Movement in India, etc. History syllabus also contains topics on gender issues like Debates around gender, reforms for women rights, etc.Syllabus of Education includes a Discipline Specific Elective (DSE) course on Women Education which helps the students become more aware of issues related to women education and empowerment. So, students are easily enabled to become sensitive to gender-related concepts.

- Human Values

Human values are a significant part of students' moral development. The syllabuses of departments like Bengali, English, Political Science, Sanskrit, Education, Economics and Philosophy have been framed keeping the importance of value education in mind. Seminars and Webinars have also been organized which have helped to inculcate values and improve life skills as well as soft skills of students.

- Environmental Awareness

Environmental Studies is included as a mandatory Ability Enhancement Compulsory Course (AECC-2) in the second semester of the CBCS syllabus. Topics covered in this course range from Fundamentals of Environment, Ecosystem, Population and Environment, Pollution, Energy Sources, Public health, Waste Management to various Environmental policies.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.31

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1438

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 79.69

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1766	1590	1551	1590	1565

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2114	2114	2114	1976	1799

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 62.83

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
657	502	503	548	534

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
935	935	935	825	737

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 114.12

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Response:

The College consistently strives to adopt a holistic approach to imparting knowledge and skills to the students. In order to enrich students' learning experiences apart from those acquired through regular classroom lectures, additional means are adopted such as experiential learning, participative learning and some problem-solving methodologies.

Experiential Learning:

1. Laboratory based learning:

Students of practical-based subjects like Physics, Chemistry, Defence Studies, Computer Science require get practical hands-on experiences by conducting experiments in laboratories under the able guidance of their teachers.

1. Educational Excursion and Field trips:

Majority of the departments organize regular educational tours and excursions for their students. Field projects are undertaken by the students of the Commerce Department.

1. Projects:

The students of Defence Studies are required to prepare projects on modern arms and annimation of India and on recent security related issues. The students of Commerce Department and Education Department are required to prepare research proposals which give them the idea of planning, handling and conducting a research project for their future endeavours.

1. Special Programmes:

Students of the College participate in various collaborative programmes, for example, the students of Political Science and Sanskrit departments participated in a Computer Training Programme in collaboration with the Department of Computer Science. As part of a Career Guidance programme, actual/mock group discussions and interviews were held to prepare students for the job market.

2. Participative Learning

To make learning more student centric, many teaching-learning strategies like seminars, faculty exchange programmes, microteaching in the classrooms are organized.

Microteaching sessions are regularly organised in the Honours departments so that individual students can learn how to express and articulate their views on a particular topic.

Most of the Departments have successfully organized Faculty Exchange Programmes from time to time. The Departments of English, Philosophy and Bengali organized faculty exchange programmes for their students where reputed faculties from other colleges came over to deliver special lectures followed by interactive question-answer sessions. The Departments of Education and History and all the above mentioned departments organised inter-departmental special lectures. Our college also ensure that representatives of students serve as members on committees like Governing Body, Internal Quality Assurance Cell and many other committees, in order to involve them more in the decision making process.

3. Problem Solving Methodologies

For quality improvement in the teaching learning process, we adopt the strategies of interactive classes, which help students to develop their analytical and problem-solving skills. Tutorial /Remedial classes and academic counselling sessions help students to become aware of their problems after which they are ably guided by different faculties in solving their problems and thereby becoming professionally-sound human resources.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 97.22

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
45	45	45	45	36

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 69.05

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	31	30	24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system

is time- bound and efficient

Response:

Sushil Kar College is affiliated to the University of Calcutta and thereby follows its prescribed rules and guidelines regarding internal/external assessment. The Choice Based Credit System (CBCS) has been adopted by theUniversity of Calcutta from 2018, under which the evaluation system isdivided into three parts i.e., Internal Assessment, Tutorial andTheory (for both Honours and General courses).The official notices regarding internal assessment are put up on the college website and on the notice boards. The institution takes constructive initiatives for the students todevelop their performance through Special lecture series, Inter-departmental talks, Skill-developing training programme, departmental seminars,

Students' seminars, workshops, etc. Class attendance of the students also carries ten marks for each course. Attendance registers for every course are maintained by the departmental teachers regularly. Departmental internal evaluation is done systematically through out the semester through various Assignments/ Projects, Surprise tests, etc. Tutorial Projects are assessed according to the guidelines ofthe university, comprising of term papers, projects, written tests, group discussions, presentations and so on.Teachers also identify the moderate and weak students and take necessary actions like Preparatory classes, Special/ re-assignments, etc. Students are always encouraged to use reference books and prepare notes themselves after which they get it checked by the concerned teachers.Previous years' question papers are also discussed throughout the semester to prepare them for the upcoming examinations.

During the pandemic period relevant measures were taken to conduct the internal/external assessment smoothly. All the notices related to examinations were provided in the college portal. During Theoretical examinations, University question papers were uploaded on the college portal from where students could download their relevant question papers. Students submitted their answer scripts in properly scanned PDF formats to the specified emails of each department.Online evaluation of these answer scripts were done by all the teachers.

Mechanism to deal with grievances:

In case any student is facing any serious problem, parent-Teacher meetings are arranged if so required and suggestions are given to solve the issue.Continuous internal evaluations like class test, home assignments, group projects, surprise test, mock teaching etc. help the students to do better in the final examination. During the pandemic period, classes and examinations have been taken through online mode. Any difficulties arising from poor connectivity were addressed by providing relevant YouTube links and recordings and through discussions over telephonic conversations or Whatsapp groups. Study materials were also given regularly via WhatsApp groups.

The University of Calcutta centrally conducts the finalexamination for both CBCS and 1+1+1 systems. The question paper setters, moderators, examiners, scrutinisers are all selected by the university externally. The college plays the role as examination centre and teachers perform their assigned duties in this regard. The

teachers evaluate the answer scripts and marks are uploaded on the University portal within a stipulated time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. Program outcomes, Program specific outcomes and course outcomes for each each course taught in the institution, when explained and communicated properly to the students, help them to comprehend what they are studying and what will be their final learning outcomes after completing the entire course. In session 2020-21, due to Pandemic, each department of the college communicated the Programme Outcomes, Programme Specific Outcomes in Online mode at the commencement of classes, and it is clearly displayed on college website. The individual course outcomes of all subjects are also properly stated on the college website and discussed in online classes. At the Orientation Programme and Principal's Address to 1st Semester students, Programme outcomes are also communicated. The college also motivatesand send steachers to attend meetings, seminars, special workshops, on course development and programme outcome so that better outcome can be achieved.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 78.06

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
625	563	323	274	378

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
625	566	531	536	513

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.5

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 1.5

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0.5	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Response:

Sufficient measures are taken by the faculty members to enhance the innovation ecosystem of our college. To initiate a sense of teamwork for better transfer of knowledge, the students are encouraged for participation in creative writing and extra-curricular activities. Students are encouraged to participate in various inter-college debates and group discussions on various topics. The students of Political science department are encouraged to participate in Youth Parliament Competition. All the teachers help students to develop interests towards the subject, they are also asked to develop their soft skills which is very important for overall development of the students. Mentor mentee meetings are regularly conducted by the teachers of the Department to find out if they need any extra support both mentally and academically. Students are involved in preparing Departmental Wall Magazines and they also participate in various intra and inter college competitions to develop their leadership skills and communication abilities.

The faculty members are always eager to create and provide an environment that induces the urge for learning. For this cause they try to take different measures which will create an ecosystem for innovations. Under the guidance of Prof. Purbita Bose and other faculty members our college publishes a bi-annual journal named—*Sarvodaya: A Journal of Human Development*. This journal is bilingual which promotes

an environment of creativity and academic sustainability. ***Shapath, a college magazine*** which is being published by the Students' Union of the College, is also edited by one of our faculty members, Dr.Shampa Das. Teachers upload various e-resources on the college website and Whatsapp groups so that students can go through them if they have missed anything during the lecture or have been unable to attend classes due to unavoidable circumstances. Students are provided with books from our departmental library of the respective departments and also from the Central library of the college which has a wide range of books.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 6

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

Response: 0.15

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	3	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.9

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
06	7	8	8	14

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The NSS unit of Sushil Kar College organized an "Awareness and Detection Camp on Thalassemia" in collaboration with Ranaghat Thalassemia Detention Camp, Department of Health & Family Welfare, Government of West Bengal.360 students took part in the Thalassemia Screening test. A Seminar on "Awareness and Prevention of Breast Cancer" was organized in association with Apollo Gleneagles Hospital, Kolkata.About 300 girls and all the female teachers attended the program. A 7-days' Special Camp was organized at Kamra village under South Garia Gram Panchayat, Baruipur Block, South 24 Parganas where the NSS unit repaired the road around the school premises of Kamra primary school. The Free Legal Aid Camp & Legal Awareness Programme was organized in collaboration with Jogesh Chandra Chaudhuri Law College, Kolkata on January 5, 2018. 450 participants were present in the program.

The Special Camp for 2021-22 was organized at Tegachia Primary School ground of Tegachia village under South Garia Gram Panchayat, Baruipur Block, and South 24 Parganas from 26.03.2022 to 01.04.2022. They distributed stationeries like exercise books, pencils, as well as tiffin packets to the

students of Tegachia Primary School.

The NSS unit organized two days "Covid-19 Vaccination Programme" on the 4th&5th of October 2021 in collaboration with the Baruipur Block &Subdivision Administration and Health Department, Government of West Bengal.157 students were vaccinated.

A Career Counseling webinar was organized on 'Career Options in Indian Defence Forces' jointly by Sushil Kar College NCC Unit and Career Guidance cell in collaboration with Captain Sehgal's Defence Institute, Kolkata on May 01, 2022, at 7 pm. The speaker was Captain G.K. Sehgal himself.Nearly 50(Fifty) students of different streams including NCC cadets attended the webinar.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Ministry of Human Resources Development (MHRD), Government of India has launched the national program called Unnat Bharat Abhiyan (UBA), with the vision to involve professional and higher educational institutions in the development process of rural areas in the country to achieve sustainable development and better quality of life. Indian Institute of Technology, Hauz Khas, New Delhi has been designated to be the National Coordinating Institute by the Ministry.
Our Institution/ University/ college/ (SUSHIL KAR COLLEGE and AISHE codeC-12025) has agreed to participate in UBA as a Participating Institute (PI). Dr/ Mr/ Mrs (RAJU DUTTA and 9883189499, rdutta80@gmail.com) has been duly authorized in this regard from our side to carry on the activities of UBA in our organization as Project Coordinator.
Under the UBA program every Participating Institute is to adopt a cluster of five villages in consultation with the Districts Collector. This is to bring to your kind notice that we have proposed the following villages in the district South Twenty Four Parganas.
1. Kamalpur
2. Naridana (CT)
3. Halal
4. China
5. Begampur

The College has received award Rs. 50000.00 (Fifty Thousands) from Unnat Bharat Ahbiyan for its extension activities in adopted villeages from MHRD.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 95

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
19	3	26	24	23

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The institution has always worked with the mission of providing the best possible quality infrastructure to create a potent teaching-learning environment. For efficient teaching and learning activities, the institution has well-equipped classrooms which are well-ventilated and adequately furnished with power backup.Some classrooms have white boards and there are also two smart classrooms. The Departments of Physics, Chemistry, and Computer Science have well-equipped laboratories with the latest up-to-date instruments. The institution is planning to build a separate auditorium/seminar hall for organizing seminars and other events, but for the time being two of the largest classrooms, that is, Rooms 1 and 3 are being used as seminar halls. The former has provision for easy installation of projectors whenever required. Apart from this, every department has been provided with a laptop for effortless functioning in both academic and official activities. The corridors are lined with potted plants, and they are utilized for displaying creative activities like wall magazines made by students of various departments.

The institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extra curricular activities efficiently.The college has a large playground adjacent to it, where several trees are planted and cared for, by students under the guidance of teachers, especially as part of the NCC and NSS activities.The ground is frequently utilized for outdoor sports and games, like athletics, cricket, football, volleyball, badminton, etc. All of the required equipmentare well-stocked in the college, regularly checked and updated. The Annual College Sports is held on this ground as well. There are two separate common rooms for boys and girls, and also one functional gymnasium.Cultural events and activities like the annual cultural programme 'Sanskriti' or the Freshers' Welcome programme are conducted either in Room 1 which can accommodate approximately 250 persons or on the adjacent ground, after putting up a temporary stage and 'shamiana'. The college does not have any designated yoga centre as such, but yoga workshops have been conducted within the campus by the NCC unit and the Department of Sanskrit. NSS Camps and other NSS activities are carried out regularly. There is one particular room has been assigned for NSS related official work.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 9.09

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR**

in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
31.12476	6.27961	5.33679	9.42967	28.42379

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The Central library has been renovated and partially automated along with the departmental libraries of each Honours Department. Both the Central and Departmental libraries have a rich and varied collection of books.

With the help of Integrated Library Management System (ILMS), the Central library of Sushil Kar College has been partially automated. In the year of 2018, 18.11.00.000 version of software was installed and since then the accession and cataloguing of the library books have been done through this software.It has become totally cloud-based since 2021 and has 24x7 access to the server with 99.9% uptime assurance.Computer and internet facility is available inside the library. In addition to the software, the library has the facility of bar-coding machine to put bar-codes on the library books. The availability of books in the library can be checked through WEBOPAC. It has 24x7x365 OPAC search facility.

For computing per day usage of the library, the Register Method is used. Students and teachers mainly adhere to physical usage of the library. However, usage of library through e-access is not yet functional. The number of teachers and students using the library per day over last academic year was 132.

During the last completed academic year, the amount spent on purchase of books was Rs. 179286. However, the college has not yet subscribed to any e-resources.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The Institution frequently updates its IT facilities for providing faculty, staff and students with greater accessibility and better connectivity through purchase of new computer sets, and updating the programs in the existing ones.

Four class rooms are equipped with LCD Projector and Wi-Fi enabled internet and cable based LAN services. The Seminar Room is equipped with 77 inch diagonal original Smart Board with different management software for interactive presentation. The college library is digitalized and connected with Sushil Kar College on-line Digital Library Management System. The office of the college is also fully equipped with desktop computers, printers and internet services.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 175.25

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 28

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 2.58

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
6.93955	3.72882	4.25857	4.91298	3.02809

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 51.68

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2515	2571	2333	2367	2484

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 14.06

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
756	573	655	675	680

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

      1. **Implementation of guidelines of statutory/regulatory bodies**
      2. **Organisation wide awareness and undertakings on policies with zero tolerance**
      3. **Mechanisms for submission of online/offline students' grievances**
      4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 9.62

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
40	72	59	16	21

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
625	563	323	274	378

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	1	1

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	1	1	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 12

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at*

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	11	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	1	9	10	11

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our college has a benevolent Alumni Association. The Alumni wants to share a bond of humility with the present students and their motto is to impart a positive outlook towards life and society. But this Alumni Association is yet to get registered though the members are trying their best to getting the registration as soon as possible.

There are nine core members of this association and they hold a deep respect and gratitude towards the

college as they want their alma mater to flourish in every possible way. The core members and other members provide assistance for the development of the college academically and non-academically.

The college has taken initiatives for the formation of a formal registered AlumniAssociation.

The Alumni Association has conducted few meetings till date.

The Alumni Association actively participated in organising the Golden Jubilee Celebration of the College and also attended the programmes. The association submits valuable timely feedbacks for the betterment of the college.They contributed One lakh rupees for the construction of the Golden Jubilee Entrance Gate of our college.The members also channelized different fundraising activities during the pandemic situation and they helped the local people in every way possible. Our Students' Union also assisted the Alumni Association to a great extent.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

VISION: To impart, promote and spread holistic education among students to make them self - reliant and responsible members of the community

MISSION: • Empowerment of students in an environment of multiculturalism and egalitarianism •To create a learner friendly atmosphere to make learning a joyful and fruitful experience •To provide a rigorous education in principles of Arts, Science and Commerce and to provide broad knowledge of the fundamentals to all students irrespective of caste, religion and socio-economic status to uplift the society as a whole.

•To uphold universal, moral and social values • To develop commitment towards preservation of environment and sustainable development

Since ours is a rural college with a large number of students from financially underprivileged, reserved categories, many of whom are first generation learners, our aim is to try and ensure some kind of employability for them through NCC, short term computer courses.

The nature of governance in Sushil Kar College is in keeping with its mission and vision.

? In this mission the College ensures inclusiveness, transparency, and the overall welfare of its primary stakeholders.

? A large number of Committees under the Principal and the Teachers' Council actively participate in the decision making processes and implementation of the same.

? Perspective plans include Course dissemination strategies to change and upgrade according to the changing needs of the students with well-equipped labs, library, classrooms, digital literacy, while keeping in mind Human Rights, Gender, and Environmental issues.

Some other Administrative Measures:

.? For fiscal planning, accounting control and maintaining financial stability, a budget is prepared before the commencement of every financial year.

? To avoid conflict and duplication, a good coordinating system is maintained in the college.

? Students' admission process of this college is purely unbiased as it is done through online mode only

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The Institution has embarked on the gradual implementation of its perspective plan. The college has been using ICT for teaching-learning purposes since the past few years. Along with use of computers in the office and library, and smart-board enabled classrooms; the college had provided laptops to all departments in 2012; which served a very useful purpose in the last two sessions ('20-21, and '21-22) when ICT became an integral part of the teaching learning process like never-before, allowing for a quick transition to the online mode of teaching during the lockdown. The online admission process has been improved and further strengthened.

The Institution has various bodies for proper execution of administrative and academic responsibilities. The college functions as an undergraduate college affiliated to University of Calcutta and hence Service rules are as per the University Statutes. Government post appointments are made as per Government norms. As it is an aided college, it also has to adhere to The West Bengal Universities and Colleges (Administration and Regulation) Act, 2017. The Governing Body is constituted according to the provisions of the Act and functions independently. It is the supreme policy-making and administrative body within the precincts of the Institution's jurisdiction. The Principal along with the IQAC Coordinator, the Departmental Heads, the Teachers' Council Secretary, the Librarian and the Accountant as well as Convenors of various Sub-committees, coordinates and mobilizes the entire work flow of the college. The Teachers' Council headed by the Secretary (selected from among full-time teachers) works under the chairmanship of the Principal. Office Staff comprises of the Accountant and Cashier and Office Assistants. Different sub-committees are set up by the Teachers' Council each with a Convenor and the Principal as the Chairman. The Finance Sub- committee and the Academic Sub-committee are usually formed by the Governing Body. The sub-committees enjoy operational autonomy to perform smoothly. Regular meetings and periodical assessments are conducted by the sub-committees from time to time.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The College has in place various **welfare measures** for both the teaching and the non-teaching staff.

- Being a Government-aided college, it offers all the applicable welfare as well as retirement benefit schemes of the Government of West Bengal for all its employees.
- The teaching faculty can avail themselves of the benefit of the West Bengal Government Health Scheme, can take refundable and nonrefundable loans from their Provident Fund accounts.
- The institution has the provision of paying part of their salary as advance to the newly appointed staff until their pay fixation is received from West Bengal Higher Education Department and claim is done by the college.

- The non-teaching staff enjoy ex gratia festival bonus before Durga Puja as per rules framed by the Government of West Bengal.
- The non-teaching staff members serving in full time permanent posts are covered by the group health insurance scheme 'Swasthasathi' of the Govt. of West Bengal.
- Besides this, all the non-teaching employees get financial assistance from the college if there is any on-campus medical emergency.
- The State Government Aided College Teachers (SACT) are covered by the group health insurance scheme 'Swasthasathi' of the Govt. of West Bengal and the process of enrollment is underway. They also enjoy leave and retirement benefits as prescribed by the Govt. of West Bengal.
- Leave to teaching and non-teaching staff is sanctioned as per the guidelines of the University of Calcutta Statutes. • Child-care leave is granted as per Government norms. • Study leave is granted to the teaching staff for completing their research/higher studies, as per statutes and subject to GB approval.
- All stakeholders within the college premises can avail food at a reasonable rate in the College Canteen

- Regular Cleaning and Sanitization is undertaken to keep the campus clean and healthy.

There is an internal **performance appraisal system** for all teaching and non-teaching staff headed by the Principal.

- The Principal and IQAC Coordinator monitor the attendance registers at regular intervals to keep track of proper dispensation of duties of all concerned.
- They communicate the feedback for improvement annually or as per requirement.
- Performance of the teachers is also assessed through students' feedback taken at the end of every academic session and appropriate instructions are given by the Principal in consultation with the Convenor of the Academic Subcommittee and the Coordinator of the IQAC.
- As mandated by the UGC and the Department of Higher Education, Government of West Bengal, the Institution has a performance appraisal system for the teaching faculty. Teachers have to submit a filled-in format for PBAS (Performance Based Appraisal System) to the Principal through the IQAC which helps in collation and cross checking of the information.
- There is a Grievance Redressal cell in the college which addresses any query or concern expressed by students.
- The IQAC reviews the performance of all the academic departments and the office administration. After the evaluation of the report by the Principal, it is communicated to the departments and the college office respectively for corrective action and improvement.
- In the sessions 2020-21, and parts of '21-22, attendance registers bear no records since the institutions were closed due to the pandemic. But each department took online classes during that period, and that progress was regularly discussed and monitored by the Principal and IQAC coordinator

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 11.27

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	10	8	2	4

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	13	13	13	13

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college is affiliated to the University of Calcutta, and is bound by the Statute of the University. Vide this statute the college has a structured governance system regarding financial matters.

- The Governing Body is the highest policy making body through which adequate budgetary provisions are made for academic and administrative activities.

- The Principal is the Drawing and Disbursing Officer and has control over financial matters.
- The Governing Body and the Finance Sub Committee members assist in decision making and a complete transparent system is maintained regarding all financial transaction.
- Generally, at the beginning of each session the senior most faculty members prepare the requisition of their department which is then scrutinized and approved by the Finance Sub-Committee and fund is allocated accordingly, subject to availability.
- Purchase Sub-Committee carries out the necessary procedure for any purchase that is to be made. With effective planning, the institution is able to utilize the allocated funds in an optimal manner.
- Accounts are maintained by the Accountant with the help of Cashier and the Principal is accountable for all the financial transactions.

The Institution always ensures that the funds/resources are collected on timely basis and are utilized in the best possible way by ensuring judicious investment and restricting to the budgeted expenditure. The main sources of receipts are fees collected from students, grants from the Government of West Bengal and the UGC, etc. Fee collection is done in a systematic way within a time frame. Students are informed about the time schedule through notifications on college notice boards, website and through text messages. For utilisation of Govt. funds like RUSA and UGC, the college works through the 'Deposit Scheme' under the Zilla Parishad, South 24 Parganas. All other purchases are made after inviting requisite number of quotations and their proper scrutiny. All the expenditures are checked and approved by the Finance committee. The resources are carefully allocated to meet overall administrative requirements including infrastructure upgrade as well as maintenance, enhancement of teaching-learning environment, etc.

- Since we are a college aided by the Government of West Bengal, Statutory Audit is conducted every year by the auditors appointed by the Department of Higher Education.
- Internally, It is the Finance Committee of the college that reviews the financial transactions and status of the college at regular basis. Considering the priority and financial liability, the committee approves different projects and schemes. Owing to this internal audit/review of the financial transactions and financial status, there is greater opportunity to identify areas where necessary modifications are needed.
- The Statutory audit has been completed till the financial year 2019-20. The Govt. of West Bengal has appointed the statutory auditor for 2020-21 and 2021-22. The work had to be put on hold due to college closure for nearly two years for COVID-19 pandemic but has started again.

In case of UGC grants, accounts are prepared in the prescribed format on completion of the sanctioned project/seminar/workshop/conference, etc.The completed accounts are first audited by a practising Chartered Accountant and then submitted to the UGC.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the College. Under the aegis of the IQAC and as per university of calcutta directives, the Academic Sub-committee prepares an academic plan for each academic year and ensures optimum utilization of the available infrastructure.

The internal members of the IQAC meet at regular intervals and the IQAC coordinator meets the Heads of the various departments. Regular feedback is obtained from the stakeholders and necessary steps are taken after due analysis. The primary objective of the IQAC in the last year was to take care of the teaching-learning issues in the online mode as the college remained out of bounds to the students during the pandemic times. The College has undergone the 1st and the 2nd cycles of NAAC accreditation in 2006 and 2013 respectively.

Since its inception IQAC has been vigilant about assurance and enhancement of quality of the institution.

- Regular meetings are held to discuss on policies and actions taken thereby to keep the assessment process continuous.
- Academic Audit: Internal academic audit is done regularly by the college authority.
- Extension & Seminar Lecture: The college has organized some Seminar Lectures under the recommendation of the IQAC.
- Inter-departmental Faculty Exchange Programmes are conducted regularly
- Faculty-exchange programmes with teachers/researchers from other institutes are also conducted.
- In pursuance of enhancement of quality teaching, college encourages to use ICT facilities extensively.
- To enhance the efficiency college has installed user friendly software in Library

IQAC continuously reviews the teaching-learning process in the Institution, with The Principal and the IQAC Coordinator regularly monitoring class-wise, faculty-wise and subject-wise instruction delivery.

- Review of Teaching Process:

At the beginning of each semester faculty members prepare the curriculum plan for the subject in which they are assigned.

IQAC also suggests ways of developing suitable infrastructure, of using modern teaching aids.

- Review of Learning Process & its outcome: Self-appraisal by teachers, departmental meetings, students feedback mechanism, mentoring system for the students regarding academic and other issues linked to the college, micro-teaching, remedial classes, implementing ICT in the teaching learning process, internal assessment and home assignment, conducting Field Works/excursions by various departments, organizing several state/national/international level seminars and conferences, monitoring of attendance to maintain a substantial percentage of students are some of the measures which significantly contribute to the review process, conducted for quality

sustenance

- As per recommendations of IQAC, all the departments are equipped with computers. Some of the departments have printers, scanners, LCD projectors, charts, maps as per requirement.
- During the COVID-19 pandemic situation IQAC left no stone unturned to play active role in organizing webinars, academic and admission related meetings, sending students' data, preparing mechanism for Home Assignments, Internal Assessments, e-resources etc.
- The IQAC also encourages the faculty members to attend different academic programmes.

Considering the recommendations and Action-Taken Reports and the recommendations from statutory and non-statutory sub-committees, GB provides necessary approvals, sorts out problems, and issues directives for academic and administrative quality assurance of the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The girls tudents of the college mostly come from villages that lack many civic facilities. So, the College tries to provide them a wholesome environment where they can not only enrich themselves academically but also get guidance andaccess to various facilities for all round development. The notionof gender equity and sensitization in curricular programme is imparted in the Arts and Social Science subjects of English,Bengali, Philosophy, Political Science, Sanskrit and Economics.Apart from classroom teaching, counselling and mentoring of girlstudents are done by all Departments to address specific genderrelated issues of the girl students of the College. The NCC and the NSS unit of the College also conducts regular counselling ofthe girl cadets and N.S.S volunteers. Various programmes are also organised with the intention of promoting gender equity such as -

- Celebration of International Women's Day on 08.03.2022 with the seminar 'Importance of Women in Indian Society'. Around 120 students participated with 65 female and rest male students.
- Yoga, Meditation and Chanting of Vedic Hymns was done once a week for 10 female students of the Sanskrit Department during 2021-22.
- The NCC and NSS organize counselling sessions all around the year with special emphasis to girl students.
- A one day National webinar on 'Psychological Impact of Covid-19: A Philosophical Perspective' was organized on 10th August was organized by the Philosophy Department of the College.

Also, the college maintains separate common rooms and toilets for female and male students. Utmost care is taken to see to it that the girl students do not face any threats to their safety and security within the campus and so that no untoward incident takes place.

The Institution celebrates various national, international days, events and festivals where the Head of the Institution, all the teaching and non-teaching staffs and students participate whole heartedly, such as National Youth Day, Republic Day, International MotherTongue Day, International Women's Day, World Health Day, International Yoga Day, NCC Day, Independence Day, Rabindra Jayanti, Teachers' Day, etc. During the pandemic period, every effort was made to conduct these events virtually.

Apart from these, the Annual College Sports and the Annual College Cultural Programme 'Sanskriti' are held, thereby helping in the holistic development of the students and to create within them the spirit of belongingness and enthusiasm for the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

      1. **Alternate sources of energy and energy conservation measures**
      2. **Management of the various types of degradable and nondegradable waste**
      3. **Water conservation**
      4. **Green campus initiatives**
      5. **Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

      1. **Green audit / Environment audit**
      2. **Energy audit**
      3. **Clean and green campus initiatives**
      4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college takes active role in organizing numerous initiatives to address issues regarding locational advantages and disadvantages every year. There were three such initiatives taken in the year 2017. Similarly, the college engages in activities to help and contribute to the local community. There have been two such events in the year 2017 where issues regarding locational advantage and disadvantages were addressed. Such activities are carried forward by NCC unit of the college and are conducted throughout the year. In 2017 almost 119 students and staffs have taken part in such activities. In the year 2018, NSS camps were organized where community services like construction of new roads, repairing and levelling of

the existing roads and preparing a football ground in the nearby Kamra village were undertaken. Community work like group formation and social services were also rendered where almost 100 students and staffs participated. In the year 2019, Mass Program of Functional Literacy (MPFL) was organized along with an awareness program where location advantage and natural ability of students were addressed. Almost 219 staffs and students in total participated in these initiatives. A significant number of studentsfound employment as a result of these awareness programs. Moreover,the college undertakes annual gender sensitization plans where it thrives to provide guidance and help to the female students to face the world confidently. The college strives to create a safe environment for everyone and counseling sessions are regularly conducted. The college has successfully made necessary developments for rain water harvesting as a necessary measure towards conservation of water within the campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

"Education is the manifestation of perfection already in Man"-Swami Vivekananda

The College is situated in the outskirts of Calcutta amidst a rural background. The students mostly belong to scheduled caste and other minority group. They have limited financial ability and are predominantly first generation learners. However, their thirst for knowledge and great physical endurance to overcome all obstacles is an asset and driving force for the College. The College primarily follows the affliated University syllabus but it has been a regular practice to achieve all round development of the students. The goals of the College has been

To help students to achieve their potential in a variety of settings beyond the classroom.

To build a value system through the regular process of mentoring and interactions.

To develop among the students a sense of self-awareness and an understanding of the college as well as of the community needs and opportunities.

To help students to be physically fit and have a healthy mind and life.

The best practices that have been adopted by the college are as follows:

1. Inculcate a value system and promote employability of the Students

Objective

The College implements undergraduate program as prescribed by the University of Calcutta which enables our students to pursue higher studies in different Universities in the state and country. Apart from this given the natural aptitude of the students of being athletic the College gives them the opportunity to find employment in police and defence force. Thus the objective of the College is to help and guide the students in finding employment. The N.C.C unit of the College serves relentlessly to achieve this. Apart from the institution constantly thrives to achieve all round development of the students through the teaching learning process.

Context

The College is situated in rural areas and majority of the students are from rural backgrounds and first generation learners. The College tires to ensure employability of the students apart from the academic field. The N.C.C unit of the College in one way through which the students find employment as well as perform the duty of serving the nation.

The practice

The College has N.C.C unit with a strength of approximately 120 students. The N.S.S unit has a student enrolment of 100 students. Apart from this the College has a well equipped gymnasium which provides the students resources, guidance to find employment.

Evidence of Success

Every year many students find employability in the defence, police and other allied forces. In the year 2020-21 atleast 2 student of the College found employment in the West Bengal Police Force and BSF. Apart from this approximately 30 students have found employment in the defence force. The lockdown due to Covid pandemic curtailed and hampered the process of reaching out to the students. Presently the association with the students have been restored and the students are constantly interacting with the teachers.

2. Promote social justiee, ensure equity and increase access to higher education through provision of financial assistance to students

Objective

Another best practice is the financial assistance given to students who have secured good grades and achievement in University examination and University or District Sports. Every year university rankers, first class holders are given assistance/rewards in the College annual social programme. Apart from this the Students Credit Card Scheme (SCCS) initiated by the West Bengal State Government as per the Gazette notification in 30.6.2021 financial assistance is extended to all students who apply. In the year 20-21 among 80 applicants one girl student was approved by the College to receive bank loan through the SCCS. The College also assists the students in getting the various state and central scholarships which helps them to continue their studies given the fact that majority of the students come from a financially weak background.

Context

The College is situated in rural areas and majority of the students are from rural backgrounds and first generation learners. The College tires to assist the students financially in pursing their studies.

The practice

Every year university rankers, first class holders are given assistance/rewards in the College Social. However, the countrywide lockdown prevented such measures to a large extent in 2020-21. Apart from this the Students Credit Card Scheme initiated by the West Bengal State Government as per the Gazette notification in 30.6.2021 financial assistance is extended to all students who apply.

Problems encountered

The this the College being an aided College it has financial constraints and therefore cannot provide best facilities/assistance to all students. Further, the countrywide lockdown from March 2020 resulted in switching all activities in the online mode. Since our students are not technologically sound and have financial constraints so it created problem for the Institution in reaching out to the students. Presently the pandemic phasing out has restored the connection with the students. The College with all the limitations and constraints is constantly trying to reach out to its students and achieve the goal as set by Swami Vivekananda.

File Description	Document
Any other relevant information	View Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college was established in the year 1968 in the remote village named Ghoshpur in the South 24 Parganas district. The sole aim of the College is to uplift the village people and community through education. The students of the college mostly belong to the scheduled casteand minority communities. Hence, the students lack proficiency in the English language and other communication skills. Given this background, it has been a constant endeavor of the college to educate the students and make them self-reliant in the future by taking care of all requirements of the students. The college has been making a sincere effort in academics by introducingall three courses i.e., Humanities, Science and Commerce with a total of ---Honours subjects and generals subjects like Defence studies and Physical education up till now. To accommodate the huge number of students additional buildings with better infrastructures andhas been constructed recently. A girls' hostel for minorities has also been constructed.And also,the college has an updated Library with sufficient numbers of books for the use of the students plus each department hasits departmental library which too; is accessible to the students. Every year, students securing first class in

university exams are given financial incentives by the college to help them in higher education. Apart from this, College has been constantly trying to provide financial support to the students by introducing all the governmentscholarship schemes and stipends.

1. Apart from the teaching-learning process, the various departments organize mentoringand counselingsessions for the students where they can discusstheir problems with the teachers. The teachers try to address the students' problems in the best possible way.This healthy practice helpsdevelop a better bonding between the teacher and students and helps the studentscope with their mental health and peace. The Anti-Ragging Cell of the college ensures that no students become victims of ragging or any other kind of anti-unlawful activities.

2. The College organizes many programs to encourage students in the arts, music, dance, debates, quizzes, and literary areas. The College observes most of the programsfollowing the calendars like Women's Day, Mother Language Day, Environment Day, World Health Day, World Calamity Day, World Cancer Awareness Day & National Integration Day, and Anti Leprosy Day including Swachh Bharat Abhiyan to create awareness among the students and also the neighboring community.

3. Each department organizes inter-departmental lectures, interactive sessions, micro teachings, departmental excursions, etc., to boost students' confidence and aid them academically.

4. To take care of the physical health of the students; the college has an efficient N.C.C unit and a Physical education department which train students about their physical and mental health. The college also maintains a well-equipped Gymnasium for the same purpose. The occasional Yoga camp is also organized by the college. Since the college offers the subjects like Defence studies, Physical education, and N.C.C.; these help the students in getting jobs in the various Indian armed forces.

5. The College organizes annual sports to boost the students' sportsmanship spirit. Active participationof the students, teachers and other staff is noticeable during the college sports.

6. For the encouragement of Co-Curricularactivities; the college has the N.S.S. unit which organizes an annual camp in the different neighboring villages where they render voluntary community servicesby repairing roads and other renovation works. Besides these, the N.S.S. organizes many health awareness camps and other awareness programs in the college to which villagers are also invited. The participation of the students in such programs helps students in improving their leadership qualities and also makes them aware of social problems which in turn make them better social human beings. The college also has adopted a Village named Kamra and a Kamra Primary School where the college provides various help in many ways.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

The HOI, Governing Body, Teaching Faculty, Non-Teaching Staff and of course students believes in maintaining congenial environment inside and outside the college premises. There has not been a single incident of unrest or agitations against the Principal or Governing Body of the college over the last five years.

Some of the notable achievements of the college over the last five years are as follows:

1. Introduction of online submission of exam related grievances

2. Introduction of 'Entry in Service 'particularly for outgoing students

3. Completion of construction of Girls' Hostel.

4. Increased Indoor and Outdoor sports infrastructure

5. Complete renovation of large college campus.

6. Well-computerized central Library having more than 27,000 books with KOHA

7. Completion of Construction of 1st Floor of Admin Building.

8. Introduction of Physics (Honours), Chemistry (Honours) course in last five years.

9. More collaboration has been made for ensuring excellence in academics.

Concluding Remarks :

The College, inspite of facing many challenges, tries its best to perform as an institution catering to its students' needs and demands. It makes best use of its strengths, tries to overcomes its weaknesses and challenges and tries to increase its potentiality by utilising the available opportunities.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.2	**Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years** 1.2.2.1. **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>0</td><td>0</td><td>170</td><td>170</td></tr></table> Answer After DVV Verification :<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>0</td><td>0</td><td>0</td><td>170</td><td>171</td></tr></table>
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of students admitted year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table> 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2114</td><td>2114</td><td>2114</td><td>1976</td><td>1799</td></tr></table> Answer After DVV Verification :<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>2114</td><td>2114</td><td>2114</td><td>1976</td><td>1799</td></tr></table>
2.1.2	**Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)** 2.1.2.1. *Number of actual students admitted from the reserved categories year - wise during the last five years* Answer before DVV Verification:<table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>720</td><td>568</td><td>503</td><td>593</td><td>535</td></tr></table>

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
657	502	503	548	534

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
935	935	935	825	737

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
935	935	935	825	737

Remark : Input modified as per supporting documents provided by HEI

2.4.2	**Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
32	29	30	27	24

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	31	30	24

Remark : Input modified as per documents provided by HEI

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0.5	0

3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

    3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	4	3	2

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	1	1	1

3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years*

    3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	24	17	04	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	3	0	1

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

    3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
06	09	13	19	17

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	Answer After DVV Verification :				
	2021-22	2020-21	2019-20	2018-19	2017-18
	06	7	8	8	14

3.4.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**
	3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
30	08	31	31	29

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
19	3	26	24	23

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. Number of computers available for students usage during the latest completed academic year:
	Answer before DVV Verification : 33
	Answer after DVV Verification: 28
	Remark : Input modified as per supporting document provided by HEI

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
09	0	13	19	12

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	11	0	0

Remark : Input modified as per e copies of certificates provided by HEI

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	1	31	34	37

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
12	1	9	10	11

6.3.3	**Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8	16	17	3	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	10	8	2	4

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	5	1

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

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13	13	13	13	13

6.5.2	**Quality assurance initiatives of the institution include:**
	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
	2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
	3. **Participation in NIRF**
	4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**
	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: B. Any 3 of the above
7.1.2	**The Institution has facilities and initiatives for**
	1. **Alternate sources of energy and energy conservation measures**
	2. **Management of the various types of degradable and nondegradable waste**
	3. **Water conservation**
	4. **Green campus initiatives**
	5. **Disabled-friendly, barrier free environment**
	Answer before DVV Verification : A. 4 or All of the above
	Answer After DVV Verification: B. 3 of the above
	Remark : Input modified as per supporting documents provided by HEI

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 46 Answer after DVV Verification : 48
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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44	45	45	44	35 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
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43	44	44	43	36	
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
56.03737	20.747107	47.5495067	45.027445	56.52789

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
133.41	123.45	175.18	195.39	258.82

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